

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the March 14, 2016 Potter County Commissioners' Court meeting.

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The Commissioners' Court minutes from March 14, 2016, were so recognized.

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2. **BUDGET AMENDMENTS:** To consider and act upon approving budget amendments for the 2015-2016 fiscal year. [Hood]

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MOTION was made by Commissioner Murguia: I make a motion that we approve the budget amendments as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of March 9, 2016 through March 23, 2016. [Hood]

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Judge Tanner referenced Vouchers checks Nos. 167777-168005 and wire #695-698 in the total amount of \$2,210,160.74.

MOTION was made by Commissioner Church: I move we approve the Vouchers as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

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Kay Holland, Human Resources Director, spoke before Commissioners' Court.

The insurance fund report was so recognized.

See Documentation

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5. **TREASURER'S REPORT:** To recognize monthly Treasurer's report. [Jennings]

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Leann Jennings, Treasurer, gave a report to Commissioners' Court.

The monthly Treasurer's report was so recognized. See Documentation

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6. **LOCAL GOVERNMENT CORPORATION:** To provide an update on the Local Government Corporation. [Murguia]

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Commissioner Murguia gave a Local Government Corporation update to Commissioners' Court.

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7. **NEIGHBORHOOD PLANNING:** To provide an update on the City/County Neighborhood Planning process. [Tanner, Murguia]

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Commissioner Murguia gave an update on the City/County Neighborhood Planning process to Commissioners' Court.

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8. **CONSTABLES #1 AND #4:** To consider and act upon the approval of graphics for Constable #1 and Constable #4's vehicles. [Wertz]

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Darryl Wertz, Constable Pct.1, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move that we approve of the graphics for the Constable #1 and #4 vehicles for signage.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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9. **ROAD & BRIDGE: REQUESTS TO ACCEPT EXISTING ROADS AS COUNTY ROADS:**

- a. **APPALOOSA HILLS' UNIT #1 – RIKER LANE:** To consider and act upon a request from the property owner to accept Riker Lane for county maintenance.  
[Kemp, Ysaguirre]

- b. **EXISTING ROADS POLICY:** To receive a report from the Road and Bridge Department on roads currently maintained as county roads and on existing roads in the unincorporated areas of the county not currently maintained, and to take any action necessary. [Kemp, Ysaguirre]

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Sebastin Ysaguirre, Road and Bridge Supervisor, spoke before Commissioners' Court.  
The following Riker Lane – Appaloosa Hills Residents - came before Commissioners' Court:  
Alice Stowe; Ina Gonzales; Anna Casias; and Gary Papay

MOTION was made by Commissioner Church: I move that we hold a public meeting for the purpose of determining whether to proceed with Riker Lane as a County maintained road and that Public Hearing to be held April 11<sup>th</sup> at our regular Commissioners' Court meeting at the Santa Fe Building.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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## 10. **ELECTIONS:**

- a. To approve the Order Establishing Early Voting Judges, Locations and Hours for the May 24 Primary Runoff Elections;
- b. To approve the Order Appointing the Early Voting Ballot Board, Judge for May 24 Primary Runoff Election;
- c. To acknowledge the Officers for Central Counting Station for the May 24 Primary Runoff Elections. [Huntley]

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Melynn Huntley, Elections Administrator, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I make a motion to approve the Order Establishing Early Voting Judges, locations noted on the Order, also approve the Order Appointing the Early Voting Ballot Board Judge for the May 24 Primary Election, and also to acknowledge the Officers for Central Counting Station for the May 24<sup>th</sup> Primary Election.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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11. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

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Mike Head, Facilities Maintenance Director, gave a report to Commissioners' Court on various Potter County projects.

No action was taken on this item.

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12. **VEHICLE TRANSFERS:** To consider and act upon the transfer of vehicles between various departments as follows:

- a. PC#19936, 2011 Chevrolet Tahoe from Constable, Pct. 4 to Road & Bridge;
- b. PC#19940, 2011 Chevrolet Tahoe from Road & Bridge to Purchasing;
- c. PC#16624, 2003 Ford Expedition from Purchasing to Auction. [Shelton]

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Sebastin Ysaguirre, Road and Bridge Supervisor, spoke before Commissioners' Court.

Matt Johnson, Purchasing, spoke before Commissioners' Court.

This item was passed – no action was taken.

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13. **FORMAL BID #1125-16 AWARD:** To consider and act upon the award of Formal Bid #1125-16 Road Materials (C-30 Prime Oil) to Asphalt & Fuel Supply as the lowest responsive bid in the amount of \$2.20/gal delivered and \$2.10/gal undelivered. Secondary award to Seaboard Asphalt Products in the amount of \$4.47/gal delivered and \$3.49 gal undelivered. Funds Budgeted. [Shelton, Ysaguirre]

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Sebastin Ysaguirre, Road and Bridge Supervisor, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the award of Formal Bid #1125-16 Road Materials as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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14. **BASEBALL STADIUM STAND PROJECTS:** To consider and act upon the approval of the following projects: [Shelton, Head]

- a. Stadium – Ground level concession stand;
- b. Stadium – Second level concession stand.

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Mike Head, Facilities Maintenance Director, gave an explanation to Commissioners' Court.

Shaun May, Director Environmental Health, City of Amarillo, and Steve Pollard, General Manager of Texas AirHogs' Amarillo operations, spoke before Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that the Court approve the ground level concession stand only and funds to come from the Building and Repair account as budgeted.

SECOND was made by Commissioner Church.

AYES: Commissioners Murguia, Church and Vaughn.

NOES: Commissioner Kelly and Judge Tanner.

Motion carried by 3-2 vote.

See Documentation

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15. **ASSET DISPOSITION:** To consider and act upon allowing Purchasing to remove 15 Tasers from the Sheriff's Inventory. The Sheriff's Department signed a Taser Certificate of Destruction for the 15 Tasers when they purchased 15 new Tasers with JAG grant money. PC#16763, 16764, 16767, 17771, 17773, 17774, 17778, 17784, 17788, 17789, 18147, 18900, 18933, 18934 and 19097. [Shelton]

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MOTION was made by Commissioner Vaughn: I make a motion to allow Purchasing to remove 15 Tasers from the Sheriff's Inventory.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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16 **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

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The jail population of 467 (80 female; 0 Childress) 80.5% felonies and 14.5% misdemeanors was given by Judge Tanner.

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17. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

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No insurance items were presented.

18. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

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No executive session was held.

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19. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

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Public Hearing for residents of Appaloosa Hills' Unit #1 – Riker Lane - in regards to requests for road acceptance by the County.

Government Day for area High School students will be held in conjunction with the next Commissioners' Court meeting on April 11<sup>th</sup>. NOTE: Change of location for the meeting – Santa Fe Building.

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County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, April 11, 2016, in the Santa Fe Building Auditorium, 900 S. Polk, 11<sup>th</sup> Floor, Amarillo, Texas.

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I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 28<sup>th</sup> day of March, 2016.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy